Purpose/Scope:

Created by the Income Maintenance Advisory Committee to be an ongoing, working sub-committee to:
1. Represent the interests of local agencies in strategic planning for automation efforts;
2. Identify problems, explore options and make recommendations for IT systems improvements to the Departments of Health and Family Services (DHFS) and Workforce Development (DWD) and
3. Recommend appropriate communication channels between the local agencies and DHFS and DWD about priorities, concerns and work in progress.

The goals for these activities are to:

- Improve customer service;

- Ease workload for local agency workers; and

- Improve efficiency and effectiveness in the Income Maintenance programs.

Systems included within the scope of the IT Subcommittee are:

- The Client Assistance for Re-employment and Economic Support (CARES);
- The Supplemental Security Income (SSI)/Medicaid System;
- Related Food Stamp program electronic benefits transfer (EBT) systems;
- Related Medicaid Management Information System (MMIS) issues; and,
- The State Supplemental SSI Payment system.

The IT Subcommittee will make recommendations for project options and priorities to the IMAC.

The IMAC will make its recommendations to the CARES Business Area Managers and the CARES Management Team.

Membership and staffing responsibilities:

The IMAC names local agency representatives. The Division of Health Care Financing names state agency representatives.

Members:

- DHFS Division of Health Care Financing - representatives for the Food Stamp and Medicaid CARES Business Areas, the Call Center and the Medicaid Management Information System;
- DHFS Division of Supportive Living – representative for the SSI Caretaker Supplement program;
- Local IM agency representatives, including a co-chair, appointed by the IMAC; and the
- CARES Executive Project Manager – co-chair.

Staff support, including the services of CARES staff in DWD/BITS and/or representatives of Deloitte Consulting or other vendors, will be arranged and managed by the CARES Executive Project Manager.

Meeting Schedule:

Business will be conducted in meetings, conference calls and using e-mail. The co-chairs will develop the schedule.